

Guide to Completing A China Visa Application Form

- ❖ Complete the application ensuring every question is answered. If the question is not relevant please complete with "Not Applicable or "N/A". Blank fields will **not** be accepted
- ❖ Ensure that all fields are typed (not handwritten)
- ❖ Ensure that form is free of any corrections or whiteout
- ❖ Ensure that form is not printed double-sided
- ❖ If someone other than the applicant is filling up the visa form, (s) he must additionally complete and sign Part 5 and provide a clear copy of their Singapore Residency Card (EP, NRIC, Blue IC, SPASS etc) or passport bio data page

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Applicants who are born in China, Hong Kong, Taiwan or Macau will be required to fill up the Chinese name, otherwise, indicate N/A.

一、个人信息 Part 1: Personal Information

1.1 英文姓名 Full English name as in passport	姓 Last name			粘贴一张近期正面免冠、浅色背景的彩色护照照片。 照片/Photo Affix one recent color passport photo (full face, front view, bareheaded and against a plain light colored background).
	中间名 Middle name			
	名 First name			
1.2 中文姓名 Name in Chinese		1.3 别名或曾用名 Other name(s)		
1.4 性别 Sex	<input type="checkbox"/> 男 M <input type="checkbox"/> 女 F	1.5 出生日期 DOB(yyyy-mm-dd)		
1.6 现有国籍 Current nationality(ies)		1.7 曾有国籍 Former nationality(ies)		
1.8 出生地点(市、省/州、国) Place of birth (city, province/state, country)				
1.9 身份证/公民证号码 Local ID/Citizenship number				
1.10 护照/旅行证件种类 Passport/Travel document type	<input type="checkbox"/> 外交 Diplomatic <input type="checkbox"/> 普通 Ordinary <input type="checkbox"/> 公务、官员 Service or Official <input type="checkbox"/> 其他证件(请说明) Other (Please specify):			
1.11 护照号码 Passport number		1.12 签发日期 Date of issue(yyyy-mm-dd)		
1.13 签发地点 Place of issue		1.14 失效日期 Date of expiry(yyyy-mm-dd)		

Fill up applicant's IC/FIN number found on the Singapore Residency Card (Blue IC, NRIC, EP, SPASS etc). If not applicable, indicate N/A.

If applicant is currently working, (s) he must fill up the employer's details. If applicant is currently schooling, (s) he must fill up the school's details. Otherwise, indicate N/A on all 4 fields.

1.15 当前职业 (可选多项) Current occupation(s)	<input type="checkbox"/> 商人 Businessperson	<input type="checkbox"/> 前/现任议员 Former/incumbent member of parliament
	<input type="checkbox"/> 公司职员 Company employee	职位 Position _____
	<input type="checkbox"/> 演艺人员 Entertainer	<input type="checkbox"/> 前/现任政府官员 Former/incumbent government official
	<input type="checkbox"/> 工人/农民 Industrial/Agricultural worker	职位 Position _____
	<input type="checkbox"/> 学生 Student	<input type="checkbox"/> 军人 Military personnel
	<input type="checkbox"/> 乘务人员 Crew member	职位 Position _____
	<input type="checkbox"/> 自雇 Self-employed	<input type="checkbox"/> 非政府组织人员 NGO staff
	<input type="checkbox"/> 无业 Unemployed	<input type="checkbox"/> 宗教人士 Religious personnel
	<input type="checkbox"/> 退休 Retired	<input type="checkbox"/> 新闻从业人员 Staff of media
	<input type="checkbox"/> 其他(请说明) Other (Please specify): _____	
1.16 受教育程度 Education	<input type="checkbox"/> 研究生 Postgraduate	<input type="checkbox"/> 大学 College
	<input type="checkbox"/> 其他(请说明) Other (Please specify): _____	
1.17 工作单位/学 校 Employer/School	名称 Name _____	联系电话 Phone number _____
	地址 Address _____	邮政编码 Zip Code _____

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It is mandatory to provide at least one family member's detail, and they are not required to be living or working in Singapore. All fields must be fully completed.

1.18 家庭住址 Home address	_____			1.19 邮政编码 Zip Code	_____
1.20 电话/手机 Home/mobile phone number	_____		1.21 电子邮箱 E-mail address	_____	
1.22 婚姻状况 Marital status	<input type="checkbox"/> 已婚 Married <input type="checkbox"/> 单身 Single <input type="checkbox"/> 其他 Other(Please specify): _____				
1.23 主要家庭成员 (配偶、子女、父母 等,可另纸) Major family members (spouse, children, parents, etc., and may type on separate paper)	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship	
	_____	_____	_____	_____	
	_____	_____	_____	_____	
	_____	_____	_____	_____	
1.24 紧急联络人信息 Emergency Contact	姓名 Name	_____		手机 Mobile phone number	_____
	与申请人的关系 Relationship with the applicant	_____			
1.25 申请人申请签证时所在的国家或地区 Country or territory where the applicant is located when applying for this visa	_____				

Emergency Contact is not required to be a next of kin, and can be friends or colleagues.

Select only **one** box matching the visa you will be applying for (e.g. for business visa, select only "Business & Trade" and for leisure trips, select "Tourism").

二、旅行信息 Part 2: Travel Information

2.1 申请入境事由 Major purpose of your visit	<input type="checkbox"/> 官方访问 Official Visit <input type="checkbox"/> 旅游 Tourism <input type="checkbox"/> 交流、考察、访问 Non-business visit <input type="checkbox"/> 商业贸易 Business & Trade <input type="checkbox"/> 人才引进 As introduced talent <input type="checkbox"/> 执行乘务 As crew member <input type="checkbox"/> 过境 Transit	<input type="checkbox"/> 常驻外交、领事、国际组织人员 As resident diplomat, consul or staff of international organization <input type="checkbox"/> 永久居留 As permanent resident <input type="checkbox"/> 工作 Work <input type="checkbox"/> 寄养 As child in foster care
	<input type="checkbox"/> 短期探望中国公民或者具有中国永久居留资格的外国人 Short-term visit to Chinese citizen or foreigner with Chinese permanent residence status	<input type="checkbox"/> 与中国公民或者具有中国永久居留资格的外国人家属团聚居留超过 180 日 Family reunion for over 180 days with Chinese citizen or foreigner with Chinese permanent residence status
	<input type="checkbox"/> 短期探望因工作、学习等事由在中国停留居留的外国人 Short-term visit to foreigner residing in China due to work, study or other reasons	<input type="checkbox"/> 长期探望因工作、学习等事由在中国居留的外国人 As accompanying family member of foreigner residing in China due to work, study or other reasons
	<input type="checkbox"/> 短期学习 Short-term study for less than 180 days	<input type="checkbox"/> 长期学习 Long-term study for over 180 days
	<input type="checkbox"/> 短期采访报道 As journalist for temporary news coverage	<input type="checkbox"/> 外国常驻中国新闻机构记者 As resident journalist
	<input type="checkbox"/> 其他(请说明)Other (Please specify):	

Select only one box that is most appropriate for the visa requested.

If applying for a business visa, ensure to select the validity based on what is indicated in the Invitation Letter.

If opting for the regular (4 days) processing service, select "No". If opting for the express (2 or 3 days) processing service, select "Yes".

2.2 计划入境次数 Intended number of entries	<input type="checkbox"/> 一次(自签发之日起 3 个月有效) One entry valid for 3 months from the date of issue <input type="checkbox"/> 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue <input type="checkbox"/> 半年多次(自签发之日起 6 个月有效) Multiple entries valid for 6 months from the date of issue <input type="checkbox"/> 一年多次(自签发之日起 1 年有效) Multiple entries valid for 1 year from the date of issue <input type="checkbox"/> 其他(请说明) Other (Please specify):
2.3 是否申请加急服务 Are you applying for express service? 注: 加急服务须经领事官员批准, 将加收费用。Note: Express service needs approval of consular officials, and extra fees may apply.	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
2.4 本次行程预计首次抵达中国的日期 Expected date of your first entry into China on this trip (yyyy-mm-dd)	
2.5 预计行程中单次在华停留的最长天数 Longest intended stay in China among all entries	Days

Indicate the total duration of stay for the first intended trip.

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Indicate the first date of entry to China under 'Date', and indicate the intended address of stay in China under 'Detailed address' (e.g. hotel address).

If applying for a business visa, the intended address of stay must match address of the Invitation Letter (e.g. if invitation letter issued by the business counterparts from Shanghai, the intended address of stay must be a Shanghai address).

		日期 Date	详细地址 Detailed address
2.6 在中国境内行程 (按时间顺序, 可另纸填写) Itinerary in China (in time sequence, may type on separate paper)			
2.7 谁将承担在中国期间的费用? Who will pay for your travel and expenses during your stay in China?			
2.8 中国境内邀请单位或个人信息 Information of inviter in China	姓名或名称 Name		
	地址 Address		
	联系电话 Phone number		与申请人关系 Relationship with the applicant

Indicate the full details of the sponsor that the applicant is visiting in China. If applying for business visa, this will be the business counterparts that the applicant is visiting.

If applying for a tourist visa, the applicant may reflect N/A. If the applicant is visiting family or friends, they must indicate their full details.

If applying for business visa and the applicant's company is sponsoring the trip, indicate the applicant's employer name in full. For others, indicate sponsor accordingly (e.g. for tourist visa, indicate 'Myself').

Applicants must fill up all the countries they have visited in the last 12 months.

2.9 是否曾经获得过中国签证? 如有, 请说明最近一次获得中国签证的时间和地点。Have you ever been granted a Chinese visa? If applicable, please specify the date and place of the last time you were granted the visa.	
2.10 过去 12 个月中访问的其他国家或地区 Other countries or territories you visited in the last 12 months	

三、其他事项 Part 3: Other Information

3.1 是否曾在中国超过签证或居留许可允许的期限停留? Have you ever overstayed your visa or residence permit in China?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.2 是否曾经被拒绝签发中国签证,或被拒绝进入中国? Have you ever been refused a visa for China, or been refused entry into China?	<input checked="" type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.3 是否在中国或其他国家有犯罪记录? Do you have any criminal record in China or any other country?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.4 是否具有以下任一种情形 Are you experiencing any of the following conditions? ①严重精神障碍 Serious mental disorder ②传染性肺结核病 Infectious pulmonary tuberculosis ③可能危害公共卫生的其他传染病 Other infectious disease of public health hazards	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.5 近 30 日内是否前往过流行性疾病传染的国家或地区? Did you visit countries or territories affected by infectious diseases in the last 30 days?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.6 如果对 3.1 到 3.5 的任何一个问题选择“是”, 请在下面详细说明。 If you select Yes to any questions from 3.1 to 3.5, please give details below. <div style="background-color: #e0e0ff; height: 100px; border: 1px solid black;"></div>	

Applicant's signature must match the signature in the applicant's passport.

3.7 如果有本表未涉及而需专门陈述的其他与签证申请相关的事项, 请在此或另纸说明。
If you have more information about your visa application other than the above to declare, please give details below or type on a separate paper.

3.8 如申请人护照中的偕行人与申请人一同旅行, 请将偕行人照片粘贴在下面并填写偕行人信息。If someone else travels and shares the same passport with the applicant, please affix their photos and give their information below.

偕行人信息 Information	偕行人 1 Person 1 粘贴照片于此 Affix Photo here	偕行人 2 Person 2 粘贴照片于此 Affix Photo here	偕行人 3 Person 3 粘贴照片于此 Affix Photo here
姓名 Full name			
性别 Sex			
生日 DOB(yyyy-mm-dd)			

四、声明及签名 Part 4: Declaration & Signature

4.1 我声明, 我已阅读并理解此表所有内容要求, 并愿就所填报信息和申请材料的真实性承担一切法律后果。
I hereby declare that I have read and understood all the questions in this application and shall bear all the legal consequences for the authenticity of the information and materials I provided.

4.2 我理解, 能否获得签证、获得何种签证、入境次数以及有效期、停留期等将由领事官员决定, 任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。

I understand that whether to issue a visa, type of visa, number of entries, validity and duration of each stay will be determined by consular official, and that any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.

4.3 我理解, 根据中国法律, 申请人即使持有中国签证仍有可能被拒绝入境。

I understand that, according to Chinese law, applicant may be refused entry into China even if a visa is granted.

→ 申请人签名
Applicant's signature:

日期
Date (yyyy-mm-dd):

注: 未满 18 周岁的未成年人须由父母或监护人代签。 Note: The parent or guardian shall sign on behalf of a minor under 18 years of age.

If someone other than the traveler is filling up the visa form, they must additionally complete and sign on the following part 5, and provide a clear copy of their Singapore's residency card (e.g. EP, NRIC, Blue IC, SPASS etc.) or passport bio data page.

五、他人代填申请表时填写以下内容 Part 5: If the application form is completed by another person on the applicant's behalf, please fill out the information of the one who completes the form

5.1 姓名 Name		5.2 与申请人关系 Relationship with the applicant	
5.3 地址 Address		5.4 电话 Phone number	
5.5 声明 Declaration 我声明本人是根据申请人要求而协助填表，证明申请人理解并确认表中所填写内容准确无误。 I declare that I have assisted in the completion of this form at the request of the applicant and that the applicant understands and agrees that the information provided is true and correct.			
代填人签名/Signature:		日期/Date (yyyy-mm-dd):	